Policies:

1. If you have any questions or concerns about this course, don’t hesitate to talk with me.

2. Course grades are determined by a total of 650 points:
   - 300 pts 3 midterm exams (100 pts each)
   - 100 pts homework
   - 100 pts quizzes
   - 150 pts comprehensive final exam

The tentative grade scale is: A (605-650), A- (585-604), B+ (566-584), B (540-565), B- (520-539), C+ (501-519), C (475-500), C- (455-474), D+ (436-454), D (410-435), D- (390-409), F (0-389).

3. Quizzes of 2 or 3 problems will be given weekly. The sections to be covered will be announced in class. **No makeup quizzes will be given.** Some quizzes will be take-home. Several quiz scores will be dropped at the end of the semester.

4. Homework will be collected weekly. You will receive a grade for each section. Grades will range from 0 to 5 and are based solely on the percentage of the assigned problems that you completed. Several homework section scores will be dropped at the end of the semester.

5. Exams will emphasize calculation skills, although each exam will contain questions on the theory presented in class. **You are not automatically allowed to take a make-up exam.** You must obtain permission from me. Contact me as soon as possible before the exam is given. Make-up exams must be taken within one week of the scheduled exam. The only exceptions are extreme emergencies, such as hospitalization or arrest.

6. Class meets 4 days per week. Three days are dedicated to lecture, and one to answering questions and quiz taking.

7. All University regulations apply to this course. In particular, the policies concerning academic dishonesty, sexual harassment and withdrawal from a course apply. March 4 is the last day to withdraw without my signature, and April 8 is the final day to withdraw. I will sign drop slips without restriction.